**Escalation Report for Non-Conforming Releases**

<Remove all highlighted text>

<For releases that do not meet the pass bar, executive level sign off is required to accept the risk of releasing this build. This template provides the details around what kind of information is provided to assist in making the release decision.>

**Introduction**:

This report contains the details of all known, unresolved issues impacting product release <product name> version <release build>.

**Completed by**: <security team representative>

**Date:** <report creation date>

Details in this report would include:

* History of the product
* Unresolved backlog characteristics
  + List all unresolved issues by severity
  + Highlight lingering issues based on issue filing date, making sure to flag any publicly known
  + Provide details on causes for delays in mitigation.
* Technical reviews and recommendations
  + Provide a remediation schedule.
  + Highlight all missed release opportunities.
  + Summarize technical assessment findings and release recommendations from your technical experts. The risk must be detailed in common language.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Issue Identifier | Date created | Severity | Public (Y/N) | Remediation schedule | Missed release cycles | Risk level | Additional details |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

**Risk assessment summary:**

<Include high level product release history summary>

**Approval decision:** <Accept/reject the release>

**Approver:** <Executive signing>